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**Report on the Bath City FC Board Meeting**

**16 December 2019**

**Present:** John Reynolds, Martin Powell, Paul Williams, Andrew Pierce, Shane Morgan, Jon Bickley, Michael Clayton, Nick Blofeld

**Financial Adviser:** Chris Coles

**Observers:** Carole Banwell, Bob Chester.

Jerry Gill attended for Item 1 only

1. **Football update** – Jerry & Paul

Jerry gave an update on the squad.

**ACTION**: Carole to pick up the issue of the youth clubs ball girls/boys and engagement with Jerry.

If we win the Trophy game against Sholing on Tuesday we should aim to get a good following to Concord for the next round on Saturday 11th January. With Supporters Club coach costs of £800, 3 attendees offered £100 donations to subsidize the trip for supporters.

**ACTION**: Martin to liaise with Cheryl Bradley on organising the coach and ways to make the journey a special.

Jerry left the meeting.

1. **Re-Development**

There is no change in the anticipated date for the Planning Committee hearing on 12 February.

A press release is to go out in the next week, including a positive message about working with the Council.

Carole spoke of her note circulated prior to the meeting regarding an event to launch the Citizen’s Advice/Wessex Water project at BCFC to provide legal advice to Twerton residents for one day per week. The hope is that this will lay the ground for more provision in the future. The launch is to be at the match on 18 January, making the point that work such as this goes hand in hand with the community ownership and “purpose” of the Club. “Save the Date” invititations have already been sent to Councillors.

1. **Finance** **update & Fundraising**

Paul spoke about the report circulated before the meeting.

A license with a catering van has been agreed, to start from January (on-match days by prior arrangement only and with revenue split on these occasions).

Additional revenue from office space for the Mint Room restaurant may be forthcoming.

All agreements have been extended.

All payments to clubs for loans have been paid when due.

No new potential funders have been identified.

The accounts have been signed off so we now need to hold an AGM in the New Year, with 14 days notice.

**Agreed:** AGM to be held the same day as the January Board meeting with invitations sent to Club shareholders only (not community shareholders).

**ACTION**: Paul W to arrange any formal announcements/invites to the AGM

1. **Society update**

Michael reported that the automated membership function is proving useful and very user friendly.

Regarding the Feedback on Design consultation event the queries were generally focused on process rather than the design so it was a good opportunity to get everyone up to speed. Design feedback will be collated and sent to Phil Tanner to feed into the design spec. Oliver Holtaway will continue to run the online consultation to the end of year and then feed it in.

Supporters appear to be very much into things which commemorate the history of the club eg a timeline.

This will all be presented to the Board by Phil Tanner along with the design spec in due course.

Oliver Holtaway, John Blain and Mark Thomas are working on increasing supporter engagement. For example, there will be promotion of community ownership on match days and work to give greater insight into financial elements of the Club without impinging on commercial confidentiality.

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1. **Supporters update**

Martin gave thanks to Paul and Bob for their help in the arranging and running of the successful recent “Meet the Manager” evening.

The Supporters Code of Conduct has been signed off and is now in the programme and on the Club’s website, with no negative feedback received. It will be be given further coverage for the Chippenham match coinciding with the signs going up.

As part of the Society’s review of its constitution Martin recently met Paul Brotherton regarding the role of the Supporters Liaison Officer.

1. **Key relevant/timely Working Group updates/issues**

Jon explained that a “thank you” to supporters for turning out to matches will go on the website again.

Bob, Carole and Jon are working together on introducing and settling Kartini Sutoto into the Club.

Work on the Shirt Sponsors Draw will commence in January and it was agreed to set the price at £395 + VAT.

The foodbank donations at the last match went very well

The only votes at the AGM will be re accounts and appointment of directors.

1. **Actions from last Board, Previous Board Meeting Minutes & AOB**

Minutes - proposed Martin, seconded Paul.

1. **AOB**

The Society needs a replacement Treasurer – any names to Michael.

1. **Date of next meeting & AGM**

27 January 2020